



## REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PhilGuarantee) invites all interested providers to submit quotation for the Google Application Subscription/GSuite Enterprise Mail (*Please see attached Terms of Reference in Annex "A" hereof*).
2. The Approved Budget for the Contract is **Seven Hundred Eleven Thousand Pesos (Php 711,000.00)**, inclusive of applicable taxes.
3. All interested providers may submit their proposal/s to the Bids and Awards Committee Secretariat, Second Floor Jade Building 335 Sen. Gil Puyat Avenue, Makati City and/or telefax no. 8897-3232 and/or email at lourdes\_abayari@hgc.gov.ph and oliver@philguarantee.gov.ph **on or before 2:00 p.m. of March 27, 2020**, together with the following documentary requirements:
  - a. Mayor's/Business Permit;
  - b. PhilGeps Registration Number;
  - c. Income/Business Tax Return; and
  - d. Omnibus Sworn Statement (**BAC Form G-**).
4. For inquiries, please contact Atty. Ronces Anne Reyes-De Leon or Atty. Maria Lourdes Abayari or Eric Lumague at 8897-3287 or email at lourdes\_abayari@hgc.gov.ph. For technical details, you may contact Mr. Oliver L. Templo at +63933-925-6228 or email at oliver@philguarantee.gov.ph.
5. The PhilGuarantee Bids and Awards Committee reserves the right to reject any or all bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

**JIMMY B. SARONA**  
Chairman  
Bids and Awards Committee