



REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PhilGuarantee) invites all interested suppliers to submit quotations for the procurement of bond papers with details as follows:

Item	Specifications	Total Qty.
Bond Paper	Size: 8.5" X 13" Paper: 80 gsm, sub 24 (long bond paper)	250 reams
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2. Total Approved Budget for the Contract is **Pesos: One Hundred Thirteen Thousand (Php113,000.00)**, inclusive of all applicable taxes.
3. Delivery Date: 10 working days upon receipt of Purchase Order.
4. Partial quotation is not allowed.
5. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-897-3232 on or before 2:00 p.m. of **December 2, 2020** together with the following documentary requirements:

- Mayor's /Business Permit
- PhilGEPS Registration Number

*For providers with valid Certificate of Platinum Membership (CPM), only CPM may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

6. Pursuant to GPPB Circular No. 21-2017 dated May 30, 2017, PhilGuarantee shall accept either: a. The 2020 Mayor's/Business Permit; or b. 2019 Mayor's/Business Permit and the Official Receipt as proof that the bidder has applied for the renewal of such permit for the year 2020. The bidder's 2020 Mayor's/Business Permit shall still be required as a condition for the processing of payment.
7. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms.Karenina V. Joaquin at 8-897-3292 or at bac@philguarantee.gov.ph.



PHILGUARANTEE

Philippine Guarantee Corporation

8. The PhilGuarantee Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

JIMMY B. SARONA

Chairperson
Bids and Awards Committee

26 November 2020