



## REQUEST FOR EXPRESSION OF INTEREST FOR *Consulting Services for the ICT Modernization Study*

1. The PHILIPPINE GUARANTEE CORPORATION through the 2020 Corporate Operating Budget intends to apply the sum of Eighteen Million Pesos (PHP 18,000,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for **Consulting Services for the ICT Modernization Study**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The PHILIPPINE GUARANTEE CORPORATION now calls for the submission of eligibility documents for consulting services for the ICT Modernization Study. The Consultant is expected to perform the following:
  - a) Review and analyze PHILGUARANTEE's existing core business processes and ICT environment.
  - b) Map PHILGUARANTEE's existing business and ICT environments with international best practices and standards.
  - c) Recommend a strategy or roadmap to enable the PHILGUARANTEE to achieve the desired modernization, integration and standardization. The operational sustainability of the recommended technologies must be ensured.

Detailed objectives are presented under Terms of Reference, Section VI on page 101.

Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *[insert date and time of the opening of eligibility documents]* at:

JIMMY B. SARONA  
Chairperson, Bids and Awards Committee  
PHILGUARANTEE JADE BUILDING OFFICE  
3/F Jade Building, 335 Sen. Gil J. Puyat Avenue,  
Makati City, Philippines

Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3. Interested bidders may obtain further information from PHILIPPINE GUARANTEE CORPORATION and inspect the Bidding Documents at the address given below during Office hours from 8:00am-5:00pm.
4. A complete set of Bidding Documents may be acquired by interested Bidders on November 28 2020 from the address below or from [www.philguarantee.gov.ph](http://www.philguarantee.gov.ph) and upon payment of the

applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of TWENTY FIVE THOUSAND PESOS (PHP25,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of seven (7) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

| Criteria   | Weight | Score |
|--|--------|-------|
| 1. Applicable experience of the consultant/firm  | 40%    |       |
| 2. Qualification of principal and key staff of the consultant/firm who will be assigned to the job | 30%    |       |
| 3. Current workload relative to capacity   | 10%    |       |
| 4. Adequacy of the proposed work plan and methodology in responding to the Terms of Reference      | 20%    |       |
| TOTAL  | 100%   |       |

Only consultants who meet the minimum total score of 80% shall be shortlisted.

Criteria and Rating for Evaluation of Bidding Documents:

Technical Proposal : 70%

Financial Proposal : 30%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation (QCBE) procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.


8. The contract shall be completed within four (4) months.

9. The PHILIPPINE GUARANTEE CORPORATION reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

*MS. ROSEMARIE N. PRINCIPE*  
PHILGUARANTEE JADE BUILDING OFFICE  
2F, Jade Building, 335 Sen. Gil J. Puyat Avenue,  
Makati City, Philippines  
8897-3232/bac@philguarantee.gov.ph

28 November 2020

  
JIMMY B. SARONA  
BAC Chairperson