

**INVITATION TO BID**  
**PROCUREMENT OF A SERVICE PROVIDER FOR THE SECURITY**  
**SERVICE REQUIREMENT OF PHILGUARANTEE**  
(ITB No. PGC-BAC-2020-002G)

1. The PHILIPPINE GUARANTEE CORPORATION, through the CORPORATE OPERATING BUDGET for 2020 intends to apply the sum of **Eight Million Two Hundred Sixty Four Thousand Five Hundred Ninety One Pesos (P8,264,591.00)**, inclusive of all applicable taxes, being the Approved Budget for the Contract (ABC) for the **PROCUREMENT OF A SERVICE PROVIDER FOR THE SECURITY SERVICE REQUIREMENT OF PHILGUARANTEE**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PHILIPPINE GUARANTEE CORPORATION now invites bids for the **Supply of fifteen (15) personnel to perform Security Services for the PHILGUARANTEE offices located at 335 Jade Building, Senator Gil J. Puyat Avenue, Makati City (12) and 17<sup>th</sup> floor CitiTower Building (3)** as follows:
  - Jade Building: 12 security guards
  - CitiTower Building: 3 security guards

Delivery of the Goods is required for a period of one (1) year from receipt of Notice to Proceed. Bidders should have completed, for the past five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from PHILIPPINE GUARANTEE CORPORATION and inspect the Bidding Documents at the address given below from 9:00 A.M. to 5:00 P.M. or from [www. philguarantee.gov.ph](http://www.philguarantee.gov.ph).

5. A complete set of Bidding Documents may be acquired by interested Bidders on August 12, 2020 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (₱10,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity ([www.philguarantee.gov.ph](http://www.philguarantee.gov.ph)), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PHILIPPINE GUARANTEE CORPORATION will hold a Pre-Bid Conference on August 20, 2020, 2:00 P.M. via videoconferencing using google meet/webex/zoom. For this purpose, prospective bidders who choose to attend shall notify the BAC Secretariat at [rardeleon@ philguarantee.gov.ph](mailto:rardeleon@philguarantee.gov.ph) of their google email address on or before August 20, 2020, 1:00 P.M.
7. Bids must be duly received by the BAC Secretariat at the Lobby, 3<sup>rd</sup> Floor, Jade Bldg., 335 Sen. Gil Puyat Ave., Makati City on or before September 1, 2020, 1:45 P.M. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on September 1, 2020, 2:00 P.M. at Multipurpose Hall Room, 5<sup>th</sup> Floor, Jade Bldg., 335 Sen. Gil Puyat Ave., Makati City and via videoconferencing using google meet/webex/zoom. For this purpose, bidders who choose to attend via videoconferencing shall notify the BAC Secretariat at [rardeleon@philguarantee.gov.ph](mailto:rardeleon@philguarantee.gov.ph) of their google email address on or before September 1, 2020, 1:00 P.M. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

8. The PHILIPPINE GUARANTEE CORPORATION reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**ATTY. RONCES ANNE S. REYES-DE LEON**

Bids and Awards Committee - Secretariat  
3<sup>rd</sup> Floor, Jade Bldg., 335 Sen. Gil Puyat Ave.  
Makati City 1200  
897-3531/ 890-4534  
[rardeleon@ philguarantee.gov.ph](mailto:rardeleon@philguarantee.gov.ph)

  
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**JIMMY B. SARONA**  
BAC Chairperson